
**Saint Anne Orthodox Church
560 Oak Ridge Turnpike
Oak Ridge, TN 37830-7164**

**Parish Council Meeting Minutes
March 20, 2016**

Present:	Fr. Stephen Freeman, Rector	Marcus Richey
	Adam Davis	Adrienne Pyle
	John Dolynchuk	David Heise (Treasurer)
	Carl Bruner	Beth Freeman (Clerk)
Absent:	Mary Ann Favazza	Ben Prothro

A quorum being present, the Parish Council meeting commenced at 12:50 p.m. with prayer.

Minutes

The minutes of the January 17, 2016 meeting were approved.

The minutes of the February 2, 2016 Annual Meeting were approved.

Treasurer's Report

Since the Annual Meeting took place at the usual time of the monthly Parish Council Meeting, Council had not previously seen the January financial report. For the month, the net income was \$834.17. The Treasurer's Report for the month of January was approved.

For the month of February, the net income was 1386.88. The Treasurer's Report for the month of February was approved.

David Heise requested that the monies previously approved for a new Treasurer's computer (\$500) be used instead for a cloud-based system (cloud access, MS Office software, an Amazon web-services account, the creation of a virtual server). This would enable him to do the treasurer book-keeping from his own computer. It would also allow any assistant treasurer to log in and interact with the system without requiring access to one dedicated computer. Parish Council asked that the process be carefully documented and approved the requested expenditure.

Rector's Report

Fr. Stephen reported that there have been two training sessions for new (and old) altar servers. He has ordered purple altar server robes, which should arrive within the week.

On the 4th weekend of Lent, Fr. Seraphim of the Orthodox Monastery of All Celtic Saints on the island of Mull will be our guest at St. Anne's.

Fr. Stephen will be away during the 5th week of Lent, during which time Fr. Daniel Talley will be filling in for him. Fr. Stephen will be the retreat speaker for the Clergy Retreat for the Antiochian Archdiocese in Wichita, Kansas.

Fr. Stephen reported that, on March 4 and 5, 2016, with the blessing of His Beatitude, Metropolitan TIKHON, the late Archbishop Dmitri was re-interred in the new Memorial Chapel at St Seraphim Cathedral in Dallas. During this time his relics were found to be incorrupt.

Old Business

Parish Council Officers

New officers for the 2016 Parish Council are:

Sr. Warden/ Adam Davis, Treasurer/ David Heise, Secretary/ Marcus Richey

Festival

Adam Davis gave a report on the progress of the planning for the St. Brendan's Day Celtic Saints Festival. The list of features for the day include food vendors, a band (Red-Haired Mary), Irish dance school performance (with audience participation), an inflatable slide, crafts, speakers, a bag-piper, children's booths. Parking across the street is being arranged, including a plan for crossing guards. Media packets have been created and are being distributed. He will send out a revised budget, which at this time accounts for an outlay of about \$3000. He expects that this amount will probably be recouped at the event. A basket for donations to cover costs of the festival has been set out in the Narthex.

Parish Council discussed the festival budget. Donations currently made are designated to the Hospitality Fund. Festival planners who need to make payments up-front for services are asked to save and submit receipts for reimbursement.

Maintenance

The City of Oak Ridge has come to inspect the low spot on the open lot next to the church. The drainage system for water runoff is working.

Building Expansion

Ted Karas and Fr. Stephen will be putting together names for the Building Expansion committee.

Audit Committee

Parish Council appointed Ben Prothro as a member of the 2015 Audit Committee.

New Business

Council discussed the possibility of acquiring a tent to expand parish hall space, to be used for Pascha, special events and, during warm weather, as overflow space for the hall. Council will explore options and prices.

The meeting adjourned at 2:00 p.m. with prayer.

Respectfully submitted,

Mat. Beth Freeman, Clerk

Action Item List:

- Fr. Stephen will contact the local bank after the beginning of the new year, to request copies of the St. Anne Mortgage Loan documents.
- Fr. Stephen will procure a couple of outdoor benches.
- The existing Google “Church Calendar” can be added to members’ personal calendars. This possibility, with instructions, should be noted in the newsletter.
- The draft charter for the church building working group will be shared with Ted Karas for editing
- Fr. Stephen will prepare a planning calendar of the services for the coming year.
- Council will explore options and prices for an outdoor tent.
- A sign-up sheet for Liturgical Materials needs to be posted.
- Counters are needed on Sunday mornings. David will make a sign-up sheet.
- Fr. Stephen and Ted Karas to meet re: building expansion committee.